+ WINDS OF CHANGE - on major future changes for ICA

page 6
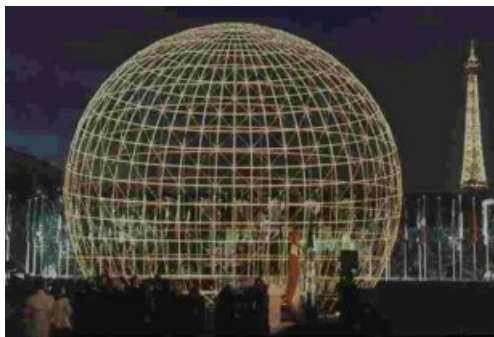
SUV's Icon — Symbolic Globe
see note below

ICA-SUV Conference, Edmonton 2011

+ INTERACTIVE MAPS FOR SPANISH AND LATIN AMERICAN UNIVERSITY ARCHIVES

page 3

Content

+ Erik Reitzel (1941-2012)

Erik Reitzel, the inventor of the *Symbolic Globe*, died on February 6 2012. The Danish civil engineer, consultant and professor, specialized in bearing structures and minimal structural design resulting in major savings in construction materials.

For Reitzel's Symbolic Globe, people from across the globe participating in the *Summit on Social Development* - perhaps for the first time in human history - put up the 15 meter globe in Copenhagen in 1995. It is now standing on the UNESCO piazza in Paris.

ICA-SUV is thankful for Erik Reitzel's permission to use the globe as ICA-SUV's icon.

+ THE ICA - SUV NEWSLETTER

Of course, as a section we want to increase our membership in general and particularly from currently underrepresented regions and countries. While we have been continuously growing over the last few years, we are still missing many of you.

Many if not all archivists from university and research archives could benefit from our activities and services. Even more importantly: they can help make SUV and our profession more diverse and more knowledgeable about challenges as well as solutions encountered across the globe.

You might not realize it: but SUV is an ideal way to get involved as a starting or mid-career archivist and if you want to find out what is happening internationally in your field.

In fact, it might be an advantage that you like myself are not a head of an archives. We might have a bit more time to get involved, perhaps even volunteer, and we can benefit from international conversations and meetings. Something that many directors of archives might not have time for.

So check us out. Look at page 7 for membership information;

ICA-SUV Membership by continent, T=192

- Africa = 7
- America = 59
- Asia = 19
- Europe = 97
- Oceania = 10

As of April 2012, ICA website

➕ DIGITAL GALORE —
Preserving Websites

Many of our institutions might not yet have had the time or resources to consider archiving their own websites. While there are many for-profit services out there, this article will briefly introduce two related services: (1) a free service, the *Wayback machine*, offering to crawl your website (to a limited depth) without charging for it but also offering a for-fee service called Archive-It; and (2) the for profit company, *HANZO,* which has developed prototypes for preserving dynamic webpages and social media but also will offer some of its products developed in conjunction with Archive-It as open software.

The Wayback Machine by Internet Archive (http://www.archive.org/web/web.php) has preserved "over 150 billion web pages archived from 1996 to a few months ago. To start surfing the Wayback, type in the web address of a site or page where you would like to start, and press enter. Then select from the archived dates available. The resulting pages point to other archived pages at as close a date as possible. Keyword searching is not currently supported." Years ago my university archives e.g. decided to link our online exhibit page to the Wayback Machine and our institution's websites preserved there — before we had chosen a service to preserve our websites. And while the crawls do not go very deep, we were thus able to provide access to online course bulletins for instance, which had not been preserved necessarily. And we were able to allow researchers and students to study former websites and histories at our university.

The FQA at the Wayback machine will let you know how to get your site included or excluded if you so choose. Their subscription service is called *Archive-It* (http://www.archive-it.org/). It allows you to harvest, preserve, and access (full-text search) collections of digital content and create digital archives. If you tweaked it a bit you can create a basic user-friendly web interface. You do not have to worry

ICA-SUV board meeting with David Leitch, Paris 2012

+ ASSISTANCE

… a place to find resources, grant opportunities, assistance programs, etc.

University and research archives are frequently also responsible for the records management functions and responsibilities at their institutions. Given that this year's ICA Congress will take place in Brisbane, Australia, let us introduce the records management training package developed by the National Archives of Australia: *Keep the Knowledge—Make a Record.*

While nations and institutions of course have different legislations and archival structures in place, the training package is still useful because it discusses basic definitions, provides off the shelve training modules with suggestions of how to modify material to a particular situation, an e-learning module for self-paced individual training, promotional material and a fold out reference card.

Their website (http://www.naa.gov.au/records-management/training-events/Keep-the-Knowledge/index.aspx) lists all the resources and provides clear information regarding copyright for the material including cartoons, and instructions for requests for reproduction and use rights by anyone but Australian Government agencies.

+ IN THE LIMELIGHT   *… highlighting interesting archival literature and online sites.*

INTERACTIVE MAPS OF SPANISH AND IBERO-AMERICAN UNIVERSITY ARCHIVES

- For Spain —- http://www.uclm.es/archivo/mapas/mapaes.asp
- For Ibero-America —- http://www.uclm.es/archivo/mapaib/

The Universidad de Castilla-La Mancha (Spain) offers two wonderful interactive maps, one for Spain and one for Ibero-America, which indicate university archives in those countries and provide their websites/contact addresses.

Red dots represent Spanish University archives that have a website in the map for Spain at http://www.uclm.es/archivo/mapas/mapaes.asp; blue dots represent university archives without a website. Clicking on red dots will link you to a relevant website either of the archives or its university. Both groups of archives are listed below the map: archives without a website are linked to a relevant e-mail address.

The map of Ibero-America at http://www.uclm.es/archivo/mapaib/ works slightly differently. Clicking on a country listed on the left side, will bring up a larger map of the particular nation which will show their university archives—which incidentally all have websites.

Getting in contact with colleagues in these countries has never been easier!
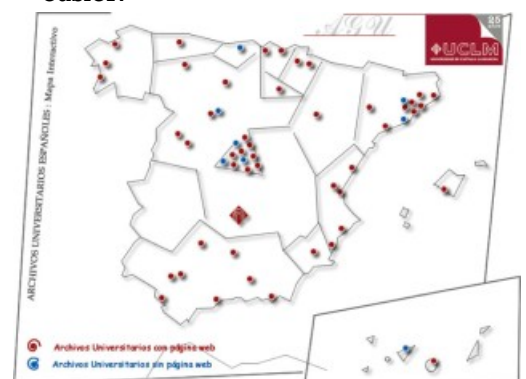
✚ SUV NEWS

2012 SUV Board Elections

The nominating committee for the upcoming 2012 election consisted of Joe Anderson, Anne Barrett, and Caroline Brown (Chair). SUV members voted this spring and the following SUV members were elected.

As Secretary: Richard Scary (USA).

New board members: Cheryl Avery (Canada), Gavan McCarthy (Australia), *Eli Hjorth Reksten (Sweden)*.

Reelected board members: Lucia Maria Velloso de Oliveira (Brazil) and Norman Reid (Scotland).

SUV-Board Meeting in Paris, March 2012

The board met for two days in Paris this spring which also included a meeting with David Leitch, ICA Secretary General. In addition to the various topics summarize below, the board also discussed revamping the membership committee, conference proposals for 2013 and 2014, and an international archivist exchange program, an idea raised in the fall 2011 SUV newsletter.

SUV Newsletter Editorial Board and Editor Guidelines

The SUV board voted to accept the guidelines in Paris in March 2012. A call for volunteers to serve on the EB was issued. Results will be announced shortly.

Revision of SUV Conference Planning Procedures

Based on recent revisions of *Submission Guidelines* and *Annual Conference Review Committee Guidelines*, a committee is revising the overall conference planning procedures. A draft will be ready for consideration and vote by 2012.

Appraisal and Disposition of Student Records

Funded by PCOM, a group of SUV members is creating (1) a survey re student records (Nov./Dec. 2011) and (2) guidelines for appraising them (draft March 2012). Gatis Karlson presented aims, objectives, and interim progress of project in Edmonton. Final results will be presented at the ICA 2012 Congress.

Online Bibliography of Archivists

In Paris 2012, the SUV board voted to accept the guidelines for the editorial board re the biography project as prepared by Susanne Belovari. Julia Dziwoki and Susanne Belovari developed a prototype and a list of fields. A call for volunteers

ARCHIVES ACROSS THE GLOBE
THE ARCHIVAL PLATFORM

The South African Archival Platform, http://www.archivalplatform.org/, is a civil society initiative 'committed to deepening democracy through the use of memory and archives as dynamic public resources.' The team and its correspondents consist of academics, heritage consultants, artists, curators, authors. Introducing their views, issues and resources, the platform offers rather refreshing insights into archival and public resource issues and reminds us of our functions.

It pools an amazing array of resources, events, opinions and news. For instance, I found its list of upcoming international conferences the most useful and comprehensive, of course reflecting their interests but going beyond conventional definitions of memory, identity, digitization, heritage institutions, slavery and genocide and related fields.

It "Ancestral Stories,' News, Training Opportunities in Africa and Europe currently e.g. for digitization, conservation, cultural management among others which also includes e.g. Creative Africa Network Mobility Grants, and extensive Resources sections.

to serve on the board and to write entries was issued.

SUV Website

Based on a proposal by Susanne Belovari to improve our current website, the board members agreed to provide feedback re content, lay out, menu etc. Based on the input and suggestions, a proposal will be developed to update the website.

ICA Congress, Brisbane, August 20-24 2012

ICA-SUV will have a board meeting and will hold a general assembly for its members in Brisbane. The section will also present papers and chair some sections. The Student Records project will be summarized at the Congress.
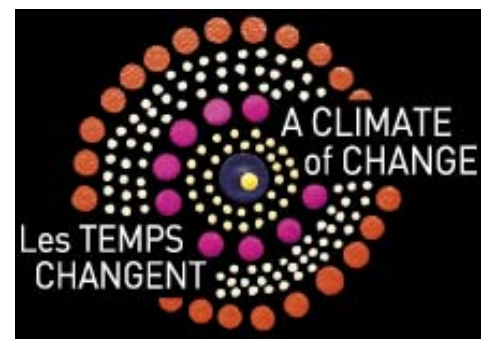
+ PAST, PRESENT, FUTURE

… a major development re access to information in 2011

On September 19 2011, the *Pan African Conference on Access to Information* organized by the Windhoek+20 Campaign on Access to Information in Africa adopted the "African Platform on Access to Information." It asserts:

- Access to information (ATI) is a fundamental human right
- Maximum disclosure of all information held by public bodies except for clearly specified limited circumstances
- Right of access to information shall be established by law in each African country
- ATI applies to public and private bodies, the latter clearly defined, with respective duty to collect, manage and make information accessible
- Laws shall include clear and unambiguous process for the exercise of the right
- An obligation to proactively release information for relevant bodies
- Information should be made available in accessible language, location, format and accessibility
- Limited exemptions are defined by law
- Oversight bodies will be established
- Personal data can be accessed and corrected by individuals
- Whistleblower protection should be established
- Right of appeal when access of information is hindered or denied
- and specifies, "No information relating to human rights abuses or imminent dangers to public health, environment or safety may be withheld."

Please download to their online pdf to read the complete text and background information:
http://michellehsolomon.files.wordpress.com/2011/09/apai-declaration-english.pdf

friendly web interface. You do not have to worry about storage as website collections are hosted at their data center. And important for some of us, the archives of our websites can be either publicly accessible or restricted.

The relatively recently established company, **HANZO** with offices in the UK and the US, offers services to preserve websites, social media, SharePoint servers, intranet, wikis and blogs in a secure, searchable and browsable archive using a web browser (http://www.hanzoarchives.com/). It "does not require backup restores, CMS's, templates or databases to be restored." HANZO has worked with large corporate clients (e.g. Coca Cola), with the Nation's Memorybank (from the UK), or even with CERN whose own archives is rather small. HANZO also complies with certain regulatory notices used by leading financial services for instance (FINRA Regulatory Notice 10-6, SEC 17a-4, and NASD 3010/3110).

The company is also collaborating with the Internet Archive Web team, and with support by the International Internet Preservation Consortium (IIPC) to develop open software products and get the wider community to adopt the WARC file format. It's first open source project is Hanzo WARC tool which " is an open source implementation of WARC tools, to facilitate and promote the adoption of the ISO 28500 Standard WARC file format for storing web archives by the mainstream web development community." It includes a set of command line tools and Pythoc scripts for working with WARC files produced by web archiving crawlers.

Considering that HANZON has worked with both very wealthy corporations but also national heritage type organizations, it would be interesting to see whether their services are affordable and whether one could use available opens software products/tools/etc. to try it out ourselves.
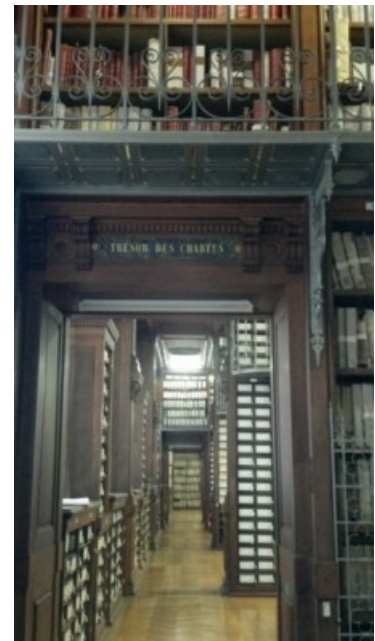
SUV board tour of the 19th century section of the Archives Nationales de France

✚ WINDS OF CHANGE?

By William J. Maher, SUV Chair

Major changes in ICA are coming your way. As SUV Chair, I attended the mid-year meeting of the ICA Executive Board (EB) in Bern, Switzerland. Following the Section Chairs' own half-day strategy session, I joined approximately 35 members of the full EB on April 19-20 to review plans for the Brisbane Congress, learn of developments in the Programme Commission, consider a marketing plan, and approve items for submission to the Brisbane Annual General Meeting. Most importantly, we considered a completely revised ICA Constitution. Highlights include:

1. EB approved a bid from Brazil to host the 2013 ICA Annual Conference in Rio de Janeiro with the them of transparency and citizen access to information. The 2014 and 2015 conferences are tentatively planned for Europe and Africa respectively. Meanwhile, plans are proceeding for the 2016 Congress in Seoul, South Korea.

2. The major item of business was the proposed new constitution. Since October, a Constitution and Organization Sub-Committee prepared a draft for the EB to submit to members at Brisbane to completely replace the current constitution. Sections were represented on the Sub-Committee by David Sutton, chair of the Section on Literary Manuscripts.

3. To reduce the current constitution's complexity, many details will be moved to "Internal Regulations," which will be amendable by a simple majority vote the Executive Board. Other important changes affect the basic character of ICA: providing Category "C" members (i.e., institutions) with the right to vote and stand for office; lengthening the ICA President's term from 2 years to 4 years; eliminating the Management Commission and deferring its decision-making powers to the Executive Board; lowering the quorum requirements for the Annual General Meeting; authorizing Extraordinary General Meetings (with a higher quorum requirement) to handle constitutional amendments; and authorizing creation of "Expert Groups" (specially charged task forces).

The changes would make the ICA more democratic, but because they could alter the balance of power, EB discussion was lively with many suggested alternatives to the text. Most importantly, there was a call that if the Internal Regulations could not be provided in writing before the August 24 Annual General Meeting, then at least an outline of what regulations are needed should be provided to members. Next steps include further textual work by the Sub-Committee and sending of a final proposal to the entire ICA membership by June 24, as required by the current constitution.

The EB approved restructuring dues for Category "A" members (national archival agencies). The new rates will be calculated based on the overall population of the country and World Bank ratings of the country's economic condition. The formula could decrease some larger countries' dues while increasing those of some developing countries. To mitigate the shock to some national archives' budgets, an adjustment was accepted whereby no country's dues would rise more than 20 percent nor fall more than 30 percent.

The latest draft of the Access Principles was approved for submission to the Brisbane meeting. This version reflects considerable adjustment to make them more flexible, especially in regard to materials in private institutional archives.

ICA-SUV conference in Edmonton, AB, 2011

+ SUV MEMBERSHIP SURVEY - part

To get a better sense who SUV members are and what they need/want in terms of services and programs, the board carried out a survey. The survey (English and French) was distributed to members via e-mail, first in September 2010 and again in January 2011. To encourage greater response, the January survey offered one free registration to the Edmonton ICA/SUV meeting which was won by Patricia Methven, King's College London. Thirty members responded to the survey. Because the results are as varied as is our membership, we will summarize feedback to some of the open ended questions in this and subsequent newsletter issues.

Members were for example asked what publications would be of interest to them in addition to the ones already existing: the general interest newsletter, special subject publications, and bibliographies.
These were their proposals:

- proceeding of ICA-SUV conferences
- online bio-bibliography
- generic university archives disposal authority
- archives of private universities
- management of university archives

- practical issues / challenges as well as theoretical approaches facing university archivists in different countries
- appraisal, outreach, fundraising, management, and access issues for archives
- approaches to cataloguing, including the web, and beyond
- appraisal of research records
- records of science
- history of science, specific subjects comparisons across the world
- electronic records
- digital curation of data of science
- topics relating to education/preservation/ buildings etc.
- networking

19th century section of National Archives of France

+ HOW TO LOCATE / CONTACT SUV MEMBERS

- *SUV LISTSERV:* if you want to post a message to all SUV members who have e-mail access, please use suv-members@jiscmail.ac.uk

- *MEMBER ADDRESSES:* if you want to contact an individual member or SUV members in general (including those without e-mail), use the list of members available at the ICA website, linked from SUV's website at
  www.library.illinois.edu/ica-suv/officers.php

+ JOINING SUV + MEMBERSHIP FEES

SUV's website, http://www.library.illinois.edu/ica-suv/, explains how to 'join' ICA-SUV and ICA.

A comment regarding the cost of joining ICA and then specifying ICA-SUV as one's section. While membership fees for institutional members (category C) are assessed by a key, individual members (category D) have two options when joining ICA/ICA -SUV.

A **full individual membership** for Euro 100.-/year gives a member all rights and ICA's publications (*Comma* and *Flash*); a **reduced individual membership** for Euro 30 or in some cases Euro 20.-/year does not include publications.

✚ SUV CONFERENCES 2013 + 2014

2013: BARBADOS

In Paris the ICA-SUV board voted to accept the proposal by the West Indies Federal Archives Centre of The University of the West Indies (UWI), Cave Hill Campus, to host the 2013 ICA-SUV conference. The planned duration of the conference is four (4) days inclusive of a one-day sightseeing tour of the island.

The conference will be held at the Main Campus of The University of the West Indies (UWI), Cave Hill Campus. This campus of The University of the West Indies is one of four campuses and the UWI, Cave Hill Campus caters to local, regional and international students. There are 8,674 students at the Cave Hill out of approximately 40,000 students across the four campuses. Some of these students come to the Campus as part of international student exchange programmes. The Cave Hill Campus, which is located on the west coast of the island, is the only Campus with a magnificent view of the Caribbean Sea.


The West Indies Federal Archives Centre is situated on the Cave Hill Campus and is the home of the records of the West Indies Federation (1958-1962) referred to as the Federal Archives *fonds*. The West Indies Federation was a short lived political union of ten territories of the former British West Indies. The Federal Archives *fonds* was inscribed on the UNESCO Memory of the World International Register in 2009 and represent a precious resource for research into the regional integration efforts of the British West Indies. Additionally, the repository houses the records of other regional bodies as well as the archives of The UWI, Cave Hill Campus.

The proposed but not yet finalized theme for the conference is: *The New Age Archivist: Managing Archives in a Digital World.* Emerging technologies force archivists to ensure that their skills, theories, policies, procedures and practices are adequate to cope with the changing technological environment. The conference will provide a forum for archivists to investigate and discuss new trends in digitisation, electronic records and the web and to assess what impact 'new age' archives and the digital world has on the appraisal, acquisition, storage, arrangement, description and provision of access. Within this broad theme, archivists will also examine the use of social media and other online communities to create more meaningful interaction with users and potential users. The local Chair of the program committee will be Mrs. Sharon Alexander-Gooding.
(summarized from the proposal submitted to the board)

2014: PARIS
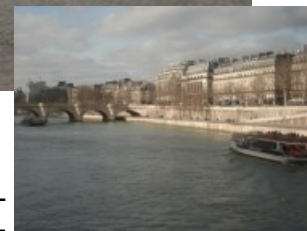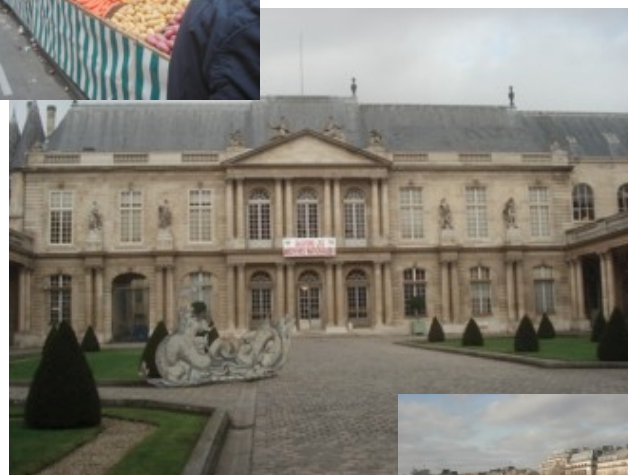
The board has accepted the proposal by French university archivists to host the 2014 SUV conference in Paris. Given recent developments in French universities and their archives (see last newsletter), the organizers of the conference would like to suggest a topic related to preserving scientific archives and data/datasets. Charlotte Maday from Université Paris 7-Denis Diderot is working on putting together the program.

+ DERANGEMENT AND DESCRIPTION

Apparently we do not have much to smile about in the global archival world given the lack of humor and cartoons out there (and given my admittedly very limited survey of German, English, Spanish and French sites). One laudable exception to this situation is Rebecca Goldman's blog '*Derangement and Description: A crazy little archives webcomic*' which you can find at http://derangementanddescription.wordpress.com/

Her recent *'Put a QR code on it!'* is a deadly accurate spoof of trends in the US. If you want to see more of Rebecca's work, you can find *All Comics* linked in the right hand menu of her website.

There is also a site called *CFP: A WEBCOMIC FOR THE ARCHIVES* which offers to draw comics for archives related texts but submissions seem to be rare (http://www.archives-cfp.com/?q=content/call-comic-scripts). If you click on 'SWAG' you will see a marvelous *'Be Nice to Archivists'* sign.

Of course, there are also the cartoons on the *Keep the Knowledge—Make a Record* website by the Australian National Archives.

If you know of international archival cartoons out there, and particularly examples highlighting the role and importance of archives in a given society, let us know at the newsletter or via the listserve.

SUV RESOURCES / MEMBER BENEFITS

In addition to projects, the annual conferences, and the SUV listserv, SUV members also benefit from recent section developments that include

- a website (hosted by the University of Illinois)
- a brochure (print and downloadable versions in Chinese, English, Spanish and soon French)
- new conference paper submission guidelines
- new conference review committee guidelines
- frequent board meetings (in the last years, the board has met twice a year - an organizational challenge given that board members work on four continents)
- and, of course, the SUV newsletter both as pdf and online

Brochures, governing documents, newsletter, and SUV publications which include conference proceedings/conference photographs and bibliographies) can be downloaded from our SUV website at
http://www.library.illinois.edu/ica-suv/

TRANSLATION VOLUNTEERS NEEDED

If you are fluent in two or more languages and feel comfortable translating archives related texts from English into other languages, please contact SUV. We need volunteers to translate texts, be they messages to members, web pages, SUV pamphlets, etc.

ICA's official languages are English and French, and we strive to eventually have all essential documents translated in both languages. Of course, we also want to have material, e.g. our pamphlets, available in other languages (currently the pamphlet is available in English, Chinese, and Spanish).

This is an easy way to get more involved in your section and will not take much of your time each year. Please contact the board or the newsletter editor if you want to volunteer.

SUV conference, Edmonton 2011