forum of national archivists international council on archives

## ELECTION - 2013

> FORUM OF NATIONAL ARCHIVISTS - BUREAU

The 2013 election will be conducted by the Secretariat to the Forum of National Archivists (FAN). Dianne Macaskill, member of the ICA Evaluation Commission, will act as observer for the 2013 election.

## FAN BUREAU

- The Bureau consists of 4 members, one from each of 4 ICA world regions (as specified in article 5.1.i of the ICA Constitution)
- Africa and the Arab Countries
- Asia and Oceania
- Europe and North America
- Latin America and the Caribbean
- Members of the Bureau elect a President and Secretary
- Members are elected for 4 years, renewable once
- Half of the Bureau is renewed every two years
- First President and Secretary elected for 2013-2017
- Remaining 2 members of the first Bureau elected for 2013-15


## NOMINATIONS

- A call for nominations will be made in September 2013
- Members will self-nominate
- Nominations close 30 September
- Nominations should be submitted by email to: international.engagement@naa.gov.au
- Where only one nomination is received for any world region, that candidate will be deemed to have been elected and the result will be announced on 2 October.
- Where no nominations are received for any world region, the elected Bureau will co-opt an eligible FAN Member to join the Bureau.


## ELECTION

- If more than 1 nomination is received for any world region an election will be required.
- If required, an election will be announced on 2 October
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- Candidates will be asked to provide a statement of policy for the information of members eligible to vote
- Only members of the world region(s) subject to the election are eligible to vote
- Voting will be conducted online using an online voting service.
- Voting will be open between 14 and 23 October.
- Results of the election will be announced on 25 October


## ELECTING PRESIDENT AND SECRETARY

The elected Bureau will agree to the President and Secretary prior to the FAN meeting on 22 November 2013.

## BUREAU TERMS

- The members elected as President and Secretary will serve a four year term, 2013-2017
- The remaining two members will serve a two year term 2013-2015
- Nominations for two Bureau members, to serve a four year term, will be called in 2015
- Following the election of new Bureau members in 2015, the new Bureau will elect the President and Secretary.

